

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Resources and Housing | | |
| Contact person: | Sarbjit Kaur | Telephone number: 0113 3787801 | |
| Subject²: | Right to Buy Replacement Programme: Latch (Leeds Action to Create Homes) – Acquisition and Refurbishment of Eight Properties | | |
| Decision details³: | What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Resources and Housing approved and granted authority to spend of Right to Buy Replacement Programme funding to LATCH to purchase and refurbish 8 empty, rundown properties to provide affordable homes for people who are homeless or in housing need. To meet the anticipated need LATCH are looking to develop four, 2 to 3 bedroom family homes for their clients and four, 1 bed homes for single homeless people. | | |
| | A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The Council has received an application from Leeds Action to Create Homes (LATCH) for RtB grant funding for an 18 month programme to purchase and refurbish 8 empty, rundown properties to provide affordable homes for people who are homeless or in housing need. To meet the anticipated need LATCH are looking to develop four, 2 to 3 bedroom family homes for their clients and four, 1 bed homes for single homeless people. The properties will be let as supported housing at affordable rents to | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>people who are homeless or in housing need and the tenants will be provided with housing related support to ensure the tenancies are successful and that people move to independent living. Further details regarding the proposal are outlined in the confidential appendix attached to this report.</p> |
| | Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision |
| Affected wards: | Chapel Allerton, Gipton and Harehills, Killingbeck and Seacroft and Burmantofts and Richmond Hill |
| Details of consultation undertaken⁴: | Executive Member Councillor Debra Coupar 11 th January 2021 |
| | Ward Councillors Cllr Salma Arif, Cllr Arif Hussain, Cllr Kamila Maqsood, Cllr Mohammed Rafique, Cllr Eileen Taylor, Cllr Jane Dowson – 11 th January 2021 Cllr Paul Drinkwater, Cllr Katie Dye, Councillor David Jenkins, Cllr Ronald Grahame, Cllr Asghar Khan, Councillor Denise Ragan – 3 rd February 2021 |
| | Others Finance 5 th January 2021 Legal Services 14 th January 2021 |
| | |
| Implementation | Officer accountable, and proposed timescales for implementation |
| List of Forthcoming Key Decisions⁵ | Date Added to List:- |
| | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ |
| Publication of report⁶ | If not published for 5 clear working days prior to decision being taken the reason why not possible: |
| | If published late relevant Executive member's approval Signature _____ Date _____ |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

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| Call In | Is the decision available ⁷ for call-in? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public: | | |
| Approval of Decision | Authorised decision maker ⁸ Neil Evans, Director of Resources & Housing | | |
| | Signature | Date: 08/02/21 | |
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⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.